

(Unofficial translation)



LAO PEOPLE'S DEMOCRATIC REPUBLIC  
PEACE INDEPENDENCE DEMOCRACY UNITY PROSPERITY

Ministry of Industry and Commerce

No. 2143/MOIC.DIMEX

Vientiane Capital, Dated 25 November 2016

**Instruction**

To: Provincials and Vientiane Capital Director of Industry and Commerce.

Subject: Procedures to Certify Wooden Products Before Loading to Container.

- Pursuant to Decree on the Organization and Movement of Ministry of Industry and Commerce No. 552/PM, dated 23 December 2011;
- Pursuant to Notification of the Prime Minister's Office No. 1355/PMO.DS, dated 9 September 2016;
- Pursuant to Decision on the List of Eligible and Prohibited Wooden Products for Export No. 1833/MOIC, dated 3 October 2016;
- Pursuant to Notification of the Prime Minister's Office Mo.1818/PMO.DE, dated 18 November 2016.

**Minister of Industry and Commerce issues following instruction:**

1. Provincial and Vientiane Capital Department of Industry and Commerce shall coordinate with relevant provincial and Vientiane Capital sectors as a committee to inspect wooden products according to the List of Eligible and Prohibited Wooden Product for Export No. 1833/MOIC, dated 3 October 2016 and sign on the Certificate of Wooden Product Before Loading to Container for Export based on company or factory's proposal. After that, the Provincial or Vientiane Department of Industry and Commerce shall sign on the certificate and it shall be the only certification to declare to customs for the export of wooden products.
2. The structure of the Committee is depending on type of wooden products:
  - 2.1. The Committee for the export of wooden products from natural source consist of one representative from: (1) Industry and Commerce Sector, (2) Agriculture and Forestry Sector, (3) Finance Sector;
  - 2.2. The Committee for the export of wooden products from planted forestry consist of one representative from: (1) Industry and Commerce Sector; (2) Agriculture and Forestry;
3. The Committee shall inspect wooden products according to their rights and roles as following:

- 3.1. Industry and Commerce Sector (Industry and Handicraft) shall inspect:
- Consistency of enterprise registration, factory license;
  - Production and wooden products according to list of eligible wooden products for export;
  - Data on the output (amount, type of wooden product, type of timber) and the input of raw material;
  - Conclude and report information on the export of wooden products.
- 3.2. Agriculture and Forestry (Forestry) shall inspect:
- Agriculture and Forestry License;
  - Planted forestry license (in case wooden product is sourced from planted forestry)
  - Consistency of documentation on the input of raw material;
  - Coordinate with Industry and Handicraft Sector to inspect wooden products according to the List of Eligible Wooden Products for Export;
  - Inspect type of timber, amount, size according to the Application of Eligible Wooden Products for Export.
- 3.3. State Property Management shall inspect:
- Customs seal for factories those are not being certified factory standard from Department of Industry and Handicraft;
  - Purchase-sale agreement registration;
  - Past tax payment for example: Annual tax payment, exploitation tax, purchase-sale tax, transport tax and profit tax.

4. This Instruction shall replace and nullify the Instruction No. 1153/MOIC.DIMEX, dated 30 June 2016.

Therefore, this order is to notify you for acknowledgement and strictly implement.

Minister,  
Ministry of Industry and Commerce  
[Sign and seal]  
*Mrs. Khemmani Pholsena*

**Attention to:**

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|---|---------------------|
| - Prime Minister's Office                       | for acknowledgement |
| - State Inspection Authority                    | for acknowledgement |
| - Ministry of Finance                           | for acknowledgement |
| - Minister of Agricultural and Forestry         | for acknowledgement |
| - Provincial Governors, Vientiane Capital Mayor | for acknowledgement |
| - National Chamber of Commerce and Industry     | for acknowledgement |